Course on Computer Concepts(CCC)   **Duration – 80 Hrs**

Eligibility : High School

- ❖ Introduction to Computer
- ❖ Introduction to Operating System
- ❖ Libre Office Packages-
  - ➢ Writer
  - ➢ Calc
  - ➢ Impress
- ❖ Introduction to Internet and World Wide Web
- ❖ E-Mail, Social Networking and e-Governance Services
- ❖ Digital Financial Tools & Applications
- ❖ Overview of Future skills and Cyber Security

Documents Required :

- ➢ 4 Latest Clear Color Photo
- ➢ Qualification Set – One
- ➢ Aadhar Card Copy or PAN
- ➢ Apaar ID